

JOB DESCRIPTION
Director, Human Capital Program
(Virtual, Full-Time)
Emerging Markets Investors Alliance
Updated January 2, 2023

About the Emerging Markets Investors Alliance (EMIA): EMIA is a 501(c)(3), not-for-profit organization, based in New York City, that enables professional emerging market (EM) investors to support good governance, promote sustainable development, and improve investment performance in the governments and companies in which they invest. The Alliance addresses a broad range of issues including government budget transparency, energy and mining sector transparency, human rights, animal welfare, and the environment.

To advance its mission, EMIA (a) organizes presentations by non-profits and policy makers to educate EM investors on governance and sustainability issues; (b) draws on the same expertise to produce policy papers on these issues to empower investors to become effective advocates; and (c) facilitates dialogue on improving governance and sustainability between investors and their corporate and sovereign investments.

About the Program Director Opportunity: The Program Director role provides an extraordinary opportunity to lead institutional investor advocacy focused on sovereign health and education policies, including through KPIs and projects incorporated in labeled bond structures. The Program Director will facilitate investor advocacy with finance and other government ministries and with publicly listed companies in emerging market governments. The successful candidate will encompass the traits of an advocate, analyst, and facilitator.

Key Program Director Functions:

Facilitate investor advocacy (33%)

- Develop and execute investor advocacy.
 - Conduct research to develop an investor advocacy agenda.
 - Organize and facilitate virtual meetings with investors, governance and sustainability experts, and sovereign or corporate bond and stock issuers.

Conduct investor education (33%)

- Organize webinars and working group meetings featuring governance and sustainability experts to educate investors/
- Write or oversee the writing of educational policy briefs to support investor advocacy.

Network development & volunteer management (33%)

- Build and maintain strong relationships with investors and governance and sustainability experts.
- Recruit, train, and manage institutional investors and experts to advance education and advocacy.

Program Director Qualifications:

The successful candidate will have many of the following characteristics:

- BA required in topics such as public policy, international affairs, economics, finance, international development, business, and public management
- Though we welcome candidates with decades of experience, the successful candidate will have at least five to ten years of work experience in emerging markets finance, including in investment management, investment banking, credit ratings and/or some other area of investment analysis, with a focus on emerging market sovereign debt analysis.
- A strong interest in international development
- Exceptional interpersonal skills; significant experience working with a high-performing, collaborative, constructive peer group
- Excellent verbal and written communication skills with exceptional attention to detail
- Demonstrated ability to manage complex projects resulting in measurable successes and growth

Hours, Compensation, Geography:

The Program Director role is full-time (40 hours/week). The successful candidate may be based anywhere and will work virtually. The successful candidate will be able to hold meetings during the full workday in either the European or US business time zones. Compensation is in line with comparable non-profit organizations.

To Apply:

Please send a cover note, resume, and two writing samples to applicants@emia.org with “Program Director - Human Capital” in the subject line.